### MAIN GRANTS SCHEME GUIDELINES

General information on how to apply, including details on creating/accessing an account, and online application forms information can be found in the general [How to Apply](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/) page.

Please also refer to the [Frequently Asked Questions](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/frequently-asked-questions/) where you can find further detail and guidance on eligibility and making an application (including technical questions about your online account/application form).

Please note that competition is intense; we receive many more applications than we are able to fund.

### [Who Can Apply](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

The Main Grants Scheme supports **U.K. based charities which have a core remit of the Arts or Learning**.  Applications are also accepted from U.K. based **state schools**.

We welcome applications from all regions and countries of the U.K.

Smaller Arts or Learning charities with a turnover of less than £150K per annum are usually more suited to our [Small Grants Scheme](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/small-grants-scheme-guidelines/).  On occasion we can accept an application under the Main Grants Scheme, but in these cases, the decision may still be made to internally transfer the request to the Small Grants Scheme.

Generally, the applying charity should be requesting funds for themselves rather than fundraising on behalf of another organisation.  The applying charity must take full responsibility for any grant made, and funding for projects/activities/services must be managed/delivered/provided by the applying charity.  We will support projects/initiatives where applicants work in partnership on joint projects with other similar organisations.  In these cases, a lead charity must be identified and they must be actively involved with the project – they will be the applying charity and any grant would be made to them.

We are unlikely to consider applications from social and community welfare charities under the Main Grants Scheme.

We are unlikely to consider applications from grant making charities.

We cannot accept applications from Academy Trusts (even if they are registered charities – individual schools can apply).

### [Arts & Learning Charities - What we Fund](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

We make single grants only (no multi-year grants) to charities that can demonstrate ongoing financial stability for the next 12 months from the date of their application.  We can consider applications towards:

* Core costs, which is aimed at those with no, or without significant, public funding.
* Project revenue costs.
* Essential equipment and digital services.
* Capital projects. The Foundation is unlikely to consider a request for building related costs if your lease is for less than 20 years.  Please note that we do not fund feasibility studies and if RIBA stages apply, you must have reached at least RIBA Stage 3 before making a full capital application.  Major infrastructure, services and equipment renewal projects will be eligible for consideration.  We welcome projects/proposals that help reduce fixed or variable costs to promote efficiency savings, or which enable the generation of higher income, or additional revenue streams.  We also welcome projects that promote environmental efficiency and reduce your carbon footprint or energy costs.  If you wish to apply for a building project and request £75,000 or more, **you must first submit an**[**enquiry form**](https://www.grantrequest.co.uk/SID_68?SA=SNA&FID=35101) for the Foundation to review, and if necessary, advise on, before you are able to proceed to a full application.

Organisations and projects that provide direct benefits and services to the general public (rather than special interest groups) will be favoured.

We will support projects/initiatives where applicants work in partnership on joint projects with other similar organisations.  In such cases a lead organisation, to which any grant will be made, must be identified.

Charities must demonstrate ongoing financial viability over the next 12 months. If you cannot demonstrate this, your application is likely to be declined.

We do not to support start-up costs for new charities.

Retrospective funding will not be considered.

### [Arts Charities - Funding Priorities](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

The Foundation seeks applications that make a strong artistic case for support in either the performing or visual arts.  Our Arts programme aims to help sustain the arts and to support projects that help to deliver your artistic vision.  We look for value for money, long term benefit and sustainability in projects that we support.

Typical areas of support include:

* helping to make the arts more accessible by developing new and more diverse audiences;
* encouraging new work and supporting young and emerging artists; skilled freelancers and independent practitioners;
* projects that encourage sustainability by reducing overheads or which help generate additional revenue.  This might include environmental improvements to save energy and lower carbon emissions.

### [Learning Charities - Funding Priorities](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

The Foundation will support projects which facilitate the acquisition of knowledge and learning and which have a long-term strategic impact.

Key areas for support are:

* libraries, museums and archives;
* special educational needs;
* projects that encourage sustainability by reducing overheads or which help generate additional revenue. This might include environmental improvements to save energy and lower carbon emissions;
* projects and activities which increase access and widen the diversity of attenders/visitors.

Citizenship, esteem-building, independent living, vocational skills training, life skills, mainstream early learning projects or playgroups/preschools ***will not*** generally be considered under the Main Grants Scheme.

Universities

For Universities we will consider supporting arts, museum, archive or special collection projects, which meet a clear public benefit.  All University projects should enable general and not just specialist use, the majority of time, and not be limited to out of term use, or be relatively inaccessible by being sited in remote parts of University buildings or campuses where public access will be restricted.

In all cases we will expect Universities to be contributing to the project in financial and not just in-kind terms. Some grants may be offered on a matched funding basis.

### [State Funded Schools & Special Educational Needs and Disabilities - What we Fund](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

If applying for reading/library resources, please refer to the [Foyle School Library Scheme](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/school-library-scheme-guidelines/).

We do not accept applications from School PTAs, Friends Groups or Multi Academy Trusts – the applications need to come in the name of the school.

Special Educational Needs & Disabilities (SEND)

Dedicated educational establishments catering for those with SEND can be considered for educational/arts projects.

Applications are normally considered towards supporting children and young people with SEND from 0 to 25 years to reach their educational potential. This includes (but is not limited to) sensory rooms, equipment to aid learning, arts activities and educational therapy/therapists. The application form needs to clearly demonstrate the educational benefits of any funding requested.

Depending on your type of provision, please use either the Main Grants Scheme (charities) or Main Grants Scheme (schools) application form.

Although not necessary before applying, if you are unsure regarding your eligibility, you are welcome to contact The Foyle Foundation Grants Team for further advice (mgs@foylefoundation.org.uk).

State Schools

For state funded schools our main initiative is the [Foyle School Library Scheme](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/school-library-scheme-guidelines/).

State funded mainstream schools may be funded from time to time under the Main Grants Scheme for other projects with direct arts/educational benefits but must demonstrate why their project cannot be funded from statutory or other funding and also explain their long-term commitment to this activity.  For example, requests could be towards support of arts provision including, but not limited to, equipment such as staging and lighting and musical instruments.

Major school building projects, investment in IT (except for SEN leaning aids), PSHE curriculum related activities and sports projects will not be considered from mainstream schools. Mainstream independent schools (excluding schools for pupils with special educational needs) will not be considered.

### [How Much Can You Apply For](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

The minimum you can apply for is £10,000 – the majority of Main Grants Scheme grants are in the range of £10,000 to £50,000 for revenue applications, with some larger grants possible depending upon need and purpose.  Please note that if successful, the Trustees may award less than the amount requested.

If applying for a capital project and you are requesting £75,000 or more, please first fill in the [enquiry form](https://www.grantrequest.co.uk/SID_68?SA=SNA&FID=35101).

### [When Can You Apply](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

There are no deadlines – online applications can be submitted at any time.  Once received, it will take up to four months, occasionally longer, to receive a decision from Trustees.

Please note for capital projects seeking £75,000 or more, the Foundation will only consider these twice a year.  Therefore, it could be six months or more before we take a decision on your project.  Please note usually we will not accept an application if the design has not completed RIBA Stage 2 and reached RIBA Stage 3 (Developed Design).

If a previous application was declined, the charity is eligible to reapply 12 months after the previous request date.

If a previous application was approved:

* where a grant of less than £75,000 had been awarded, the charity is eligible to apply to the Foundation 12 months after the approval date (providing all requirements of last grant are fulfilled). However, please note that once you have received a grant from The Foundation you may not be a priority for funding in the following year.
* where a grant of £75,000 or over had been awarded, the Foundation will not normally accept a further application within three years from the date of the final instalment (providing all requirements of last grant are fulfilled).

### [Documents You Will Need to Attach to your Application](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

* Accounts:
	1. Latest signed accounts
	2. Income and expenditure figures for the last financial year (applicable if there has been a completed financial year since your latest signed accounts, but for which accounts have not yet been finalised and signed.)
* Annual Budgets:
	1. Current annual budget
	2. Annual budget for year any grant would be spent in (applicable if the request is for funding which would be spent in the year after your current financial year. This will often be the case when you are approaching your current year end.)
* Request budget (not required if request is for core costs)

### [Safeguarding](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/main-grants-scheme-guidelines/)

We expect **all charities** applying to The Foyle Foundation, regardless of the type of charity to have considered their safeguarding responsibilities and to have suitable policies and procedures in place to protect from harm all people who come into contact with the charity (including trustees, volunteers, staff and users/beneficiaries of the organisation).

As per Charity Commission guidance, if your charity works with children or adults at risk you should:

* Establish good safeguarding policies and procedures that all trustees, staff and volunteers follow, which fit with the policies and procedures of your local authority safeguarding partner or safeguarding children or adults board
* Make sure all staff and volunteers receive regular training on child protection or working with adults at risk
* Appoint a safeguarding lead to work with your local authority safeguarding boards and/or create a plan for responding to concerns overseas
* Manage concerns, complaints, whistleblowing and allegations relating to child protection or adults at risk effectively
* Have clear policies when DBS checks are required, how you assess the level of check needed and how you handle the information

You must follow relevant legislation and guidance (please refer to this [government guidance for safeguarding and protecting people for charities and trustees](https://www.gov.uk/guidance/safeguarding-duties-for-charity-trustees) for more information).  If you do not have adequate safeguarding policies, we may be unable to fund you.

**In order to submit an application on behalf of your charity, you should have permission of a Trustee and the charity’s Senior Management Team.**

#### Start a New Main Grants Scheme Charity Application/Enquiry Form:

[**Project, Equipment or Core Costs Application Form**](https://www.grantrequest.co.uk/SID_68?SA=SNA&FID=35055)[**Building Projects (request under £75K) Application Form**](https://www.grantrequest.co.uk/SID_68?SA=SNA&FID=35100)[**Major Building Projects (request £75K and over) Enquiry Form**](https://www.grantrequest.co.uk/SID_68?SA=SNA&FID=35101)

#### Start a New Main Grants Scheme State School Application Form:

Note: As stated above, if applying for a library/reading resources grant, please apply under the [*Foyle School Library Scheme*](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/how-to-apply/school-library-scheme-guidelines/).

[**State School Application Form**](https://www.grantrequest.co.uk/SID_68?SA=SNA&FID=35056)

[**Continue working on an In-Progress Application/Enquiry Form**](https://www.grantrequest.co.uk/Login.aspx?ReturnUrl=%2faccountmanager.aspx%3fSA%3dAM%26sid%3d68&SA=AM&sid=68)

[Copy of Main Grants Scheme Guidelines in Microsoft Word](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/wp-content/uploads/2023/07/2023.07.20-CURRENT.docx)

Copy of application/enquiry form questions in Microsoft Word – note that you **cannot** submit an application typed onto these documents; they are for reference only, to enable you to view questions before you start an application:

Charities

[Project, Equipment or Core Costs Application Form Questions](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/wp-content/uploads/2023/07/APPLICATION-FORM-MGS-C-CORE-EQUIPMENT-PROJECT.docx)

[Building Projects (request under £75,000) Application Form Questions](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/wp-content/uploads/2023/07/APPLICATION-FORM-MGS-C-BUILDING-UNDER-75K.docx)

[Building Projects (request £75,000 and over) Enquiry Form Questions](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/wp-content/uploads/2023/07/ENQUIRY-FORM-MGS-C-BUILDING-75K-PLUS.docx)

[Building Projects (request £75,000 and over) Application Form Questions](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/wp-content/uploads/2023/07/APPLICATION-FORM-MGS-C-BUILDING-75K-PLUS.docx)

State Schools

[State School Application Form Questions](http://gator4313.temp.domains/~weddidon/foylefoundation.org.uk/wp-content/uploads/2023/07/APPLICATION-FORM-MGS-SS.docx)